


2012

Achieving Accreditation Educational Seminars



“ I thought this seminar was extremely beneficial and informative. I especially enjoyed the relaxed atmosphere in which it was presented. AAHC seems less threatening and more of an organization that wants each and every organization to succeed! ”

New this year: Two full days with Saturday afternoon electives

You asked us to build more flexibility into how we schedule our popular elective topics – and we listened. Starting with our March 2012 seminar, you’ll now be able to schedule your Saturday afternoon to suit your particular interests.

2012 Dates and Locations

Orlando, FL
March 16-17, 2012

Hilton Walt Disney World® Resort

Portland, OR
June 15-16, 2012

Marriott Downtown Waterfront

Chicago, IL
Sept. 14-15, 2012

Hyatt Regency Chicago

Plan on attending if you:

- Are considering AAAHC accreditation for your practice or organization
- Need specific help on the most recent AAAHC Standards and how to comply with them
- Are starting a new practice and want to be competitive in the marketplace
- Have new staff who will be handling the accreditation process
- Want help meeting AAAHC Standards relating to quality improvement (QI)

Maybe your organization has taken the first step - completed the accreditation application and now needs to prepare for the survey. Or you added a new member to your staff and want to bring them up to speed. Or perhaps you're not quite there yet and want to learn what it's all about. In every case, we can help.

Seeking accreditation but don't know where to start?

The Leader in Ambulatory Accreditation

For more than 30 years, the Accreditation Association for Ambulatory Health Care (AAAHC) has set the standard for accreditation in ambulatory health care. Whatever stage you're at: a newbie to the process or a veteran preparing for reaccreditation, our *Achieving Accreditation* seminar is the ideal place to learn practically everything there is to know about it.

We'll show you how to prepare for an accreditation survey; how to meet AAAHC nationally recognized Standards; how to make your quality improvement program more effective. In short, we'll take the mystery out of the whole process.



“ I thought this seminar was extremely beneficial and informative. I especially enjoyed the relaxed atmosphere in which it was presented. AAAHC seems less threatening and more of an organization that wants each and every organization to succeed! ”

Kathleen Sarno, RN,BSN,CAPA Director of Nursing
Center for Special Surgery, Wall, New Jersey

About AAAHC

The Accreditation Association for Ambulatory Health Care was established in 1979 to advance and promote patient safety, quality of care and measurement of performance. A private, non-profit organization, we have developed a widespread reputation as an advocate of high-quality health care, and over a span of 30-plus years have become the leader in ambulatory health care accreditation.

AAAHC is focused on providing quality accreditation programs for the ambulatory health care community. Our Standards are designed and surveys conducted by health care professionals with extensive experience in the ambulatory arena. Our peer-based review system allows for a collaborative and consultative approach that is flexible and adaptable to the specific needs of any ambulatory health care organization. AAAHC accreditation is both a welcome educational experience and testimony of your dedication to quality patient care.

Why accreditation is right for your organization

AAAHC accreditation is a visible sign of your dedication to patient safety and quality care – not only to those involved in health care delivery and management but also to the general public, third party payers and regulators. More than 5,000 organizations are already realizing the benefits of AAAHC accreditation. With the trend in state regulation increasing every year, your organization should definitely be one of them.

About the program

Achieving Accreditation is an in-depth, interactive program designed to give you the knowledge and skills you need to prepare for the actual AAAHC survey. Whether you're applying for accreditation for the first time or preparing for re-accreditation, this seminar can help you understand the applicable AAAHC Standards, policies and procedures to get the most from your survey experience.

The program is led by highly-experienced AAAHC surveyors who will take you through the Standards, how the on-site survey works, and how to create effective quality improvement studies. You'll also learn how studies can increase productivity, patient satisfaction and financial performance.

Day one: A comprehensive review of the Accreditation Association core Standards and how to prepare your organization to meet them. Special small group sessions focus on your own practice setting. AAAHC surveyors, experienced in a variety of practice settings, will provide you with direct consultation on what you need to know to achieve compliance with the Standards that specifically apply to your organization. Surveyors will provide an overview of the accreditation process from the time of application to the on-site survey. In this session, you'll also have the opportunity to ask specific questions, share concerns and offer feedback.

Day two: On day two, the morning focuses on the topic of quality improvement (QI). You'll review sample quality improvement (QI) studies, explore QI topic selection and learn how to develop QI studies within your own organization. You'll learn how to set QI goals, measure your performance, collect data, and report the results. In the afternoon, you may attend up to three elective sessions of your choice, allowing you to tailor the program to your specific needs and interests.

We've Improved our Program to Meet your Needs

Previous attendees got a lot out of our elective sessions. But they asked for even more. So we've reformatted the schedule to keep meal times free for meeting with your colleagues and added special topic sessions on Saturday afternoon.



What types of organizations are eligible for accreditation?

- Ambulatory surgery centers
- College and university health centers
- Community health centers
- Dental group practices
- Diagnostic imaging centers
- Endoscopy centers
- Immediate/urgent care centers
- Indian health centers
- Lithotripsy centers
- Managed care organizations
- Medical home organizations
- Military health care clinics
- Multi-specialty group practices
- Office-based anesthesia organizations
- Office-based surgery centers
- Oral and maxillofacial surgeons' offices
- Preferred provider organizations (PPOs)
- Single-specialty medical group practices
- Women's health centers
- And more!



“ I found all the presenters to be informative and helpful. Every element and process was broken down in simple and applicable terms. ”

Cynthia Fonseca, RN, Operations Manager
University of Massachusetts Health Services, Amherst, Massachusetts

Here’s what your registration fee includes:

- AAAHC Accreditation Handbook for Ambulatory Health Care (regular or Medicare version, as appropriate) (A comprehensive handbook of Standards in both printed and CD-ROM formats - more than \$300 in value!)
- Attendance at all *Achieving Accreditation* seminar sessions
- Continental breakfast, box lunch, refreshment breaks and networking reception on Friday
- Continental breakfast, box lunch and refreshment breaks on Saturday

Here’s what you will receive:

- A clear analysis of AAAHC Standards by experienced AAAHC surveyors
- Authoritative advice in small work groups from experts who survey settings like yours
- In-depth review of quality improvement activities and programs, including analysis of sample studies
- Networking opportunities with surveyors and other health care professionals seeking to achieve accreditation or preparing for re-accreditation
- The opportunity to attend in-depth elective sessions by experts on a variety of important topics

Accommodations



Orlando, FL

March 16-17, 2012
Hilton Walt Disney World® Resort
1751 Hotel Plaza Boulevard
Lake Buena Vista

Phone: 407-827-4000

Rate: \$179 plus taxes

Rate is guaranteed until:
February 29, 2012



Portland, OR

June 15-16, 2012
Marriott Downtown Waterfront
1401 SW Naito Parkway

Phone: 503-226-7600

Rate: \$126 plus taxes

Rate is guaranteed until:
May 24, 2012



Chicago, IL

Sept. 14-15, 2012
Hyatt Regency Chicago
151 East Wacker Drive

Phone: 312-565-1234

Rate: \$199 plus taxes

Rate is guaranteed until:
August 23, 2012

Additional hotel information can be found at www.aaahc.org by clicking on “Education Programs.” When making a reservation, be sure to mention the Accreditation Association for Ambulatory Health Care to receive the above rates. **The number of rooms available at these rates is limited and may sell out prior to the reservation deadline.** Once the room block is sold, reservations are accepted on a space and rate available basis.

CNE CREDIT:

10.5 contact hours awarded to participants who successfully complete all requirements of the program. This continuing education activity was approved by the Illinois Nurses Association, an accredited approver by the American Nurses Credentialing Center’s Commission on Accreditation. (Please note: The CNE credit applies strictly to the full day program on Friday and the small group sessions on Saturday morning.)

We've Improved our Program to Meet your Needs

2012

People used to get a lot out of our elective sessions but they asked us for more time to network. So we've reformatted the schedule to keep meal times free for meeting with your colleagues and added special topic sessions on Saturday afternoon.

Ask the APIC Expert: Answers to Your Questions About Infection Prevention and Control – Focus on Surgical Settings or Primary Care Settings

In this Q&A session, a Certified Infection Control (CIC) professional is teamed with an AAAHC surveyor. Together, they address best practices in infection prevention and control as required by the AAAHC Standards. Note that this session is offered twice – once with a focus on surgical settings, and once focusing on the primary care environment.

Life Safety Code Requirements for Medicare Certified ASCs

Whether your Medicare certified ASC is in the AAAHC deemed status program or not, it is required to comply with the requirements of the 2000 edition of the NFPA 101® Life Safety Code®. Determining how to meet these requirements can appear to be a daunting task, so this session is designed to clarify exactly what you need to do to meet many of the major requirements.

Preparing for a Medicare Deemed Status Survey

Ambulatory surgery centers choosing to combine their AAAHC accreditation survey with their review for compliance with the Medicare Conditions for Coverage won't want to miss this session! A deemed status survey has different

rules and requirements, and this session helps you navigate them. It's packed with information and resources to help you prepare and apply for – and succeed during – a deemed status survey.

Benchmarking for Performance Improvement

What's the difference between internal and external benchmarking? How does benchmarking fit into your quality improvement (QI) plans and studies? Where can you find benchmarking data relevant to your organization? This session addresses all of these questions and more – including benchmarking opportunities available to you through the AAAHC Institute for Quality Improvement.

Chapter 27: Medical Home

The AAAHC now offers two options for recognition as a Medical Home – accreditation and certification. If your primary care organization is considering adopting the Medical Home practice model, attend this session to learn about the AAAHC Standards and our consultative, educational approach to the on-site survey. If your organization is already accredited or certified as a Medical Home, this session will help you remain on course as you continue to improve how your Medical Home serves and empowers patients.

See the complete schedule on the following page

2012 Achieving Accreditation Schedule



March 16-17, June 15-16 and September 14-15

Friday

- 7:15 am – 8:00 am: Registration and Continental Breakfast
8:00 am – 8:15 am: **Welcome and Introduction**
8:15 am – 9:30 am: **Core Standards: Rights of Patients, Governance, Administration**
9:30 am – 9:45 am: Break
9:45 am – 10:30 pm: **Core Standards: Quality of Care Provided, Clinical Records**
10:30 pm – 11:30 pm: **Core Standards: Infection Prevention and Control and Safety**
11:30 pm – 12:15 pm: **Core Standards: Facilities & Environment**
12:15 pm – 1:30 pm: Box lunch provided
1:30 pm – 2:30 pm: **Core Standards: Quality Management & Improvement**
2:30 pm – 2:45 pm: Break - Move to Breakout Groups
2:45 pm – 5:15 pm: **Breakout Groups by Practice Setting:**
 - Application of the core and adjunct Standards
 - On-site survey process5:15 pm: **Networking Reception**

Saturday

- 7:30 am – 8:00 am: Continental Breakfast
8:00 am – 9:30 am: **Breakout groups (cont.):**
Quality Improvement: Using the “Ten Elements”
9:30 am – 9:45 am: Break
9:45 am – 11:30 am: **Breakout groups (cont.):**
Evaluation of Quality Improvement Studies
11:30 am – 1:00 pm: Box lunch provided
1:00 pm – 2:00 pm: **Ask the APIC Expert: Answers to Your Questions About Infection Prevention and Control – Focus on Surgical Settings**
OR
Benchmarking for Performance Improvement
2:15 pm – 3:15 pm: **Life Safety Code Requirements for Medicare Certified ASCs**
OR
Ask the APIC Expert: Answers to Your Questions About Infection Prevention and Control – Focus on Primary Care Settings
3:30 pm – 4:30 pm: **Preparing for a Medicare Deemed Status Survey**
OR
Chapter 27: Medical Home

See the descriptions of the elective sessions on the previous page



Can't make any of these seminars?

Visit www.aaahc.org and click on *Education Programs* in the blue bar to see future dates.

2012 Program Registration Form

Space in each program is limited. Early registration is recommended. Registrations are accepted on a first come, first served basis. Be sure you receive confirmation of your registration from AAAHC before making travel arrangements.

1. Please select from: **Orlando, FL** March 16-17, 2012
Register by these dates and get the early bird rate: **Early bird:** February 29
- Portland, OR** June 15-16, 2012
Early bird: May 24
- Chicago, IL** Sept. 14-15, 2012
Early bird: August 23

2. Complete the information below for each registrant. If there are more than two registrants, please complete an additional form.

Registrant 1 Name and Credential(s)

Email Address

Check your rate (see early bird dates above) for the *Achieving Accreditation* conference selected:

- Early bird rate - \$785
 Regular rate - \$885

Please select the three sessions (one from each time slot) you plan to attend on Saturday afternoon:

1:00-2:00 pm

- Ask the APIC Expert – Surgery Focus
 Benchmarking for Performance Improvement

2:15-3:15 pm

- Life Safety Code for Medicare ASCs
 Ask the APIC Expert – Primary Care Focus

3:30-4:30 pm

- Preparing for a Medicare Deemed Status Survey
 Medical Home

Registrant 2 Name and Credential(s)

Email Address

Check your rate (see early bird dates above) for the *Achieving Accreditation* conference selected:

- Early bird rate - \$785
 Regular rate - \$885

Please select the three sessions (one from each time slot) you plan to attend on Saturday afternoon:

1:00-2:00 pm

- Ask the APIC Expert – Surgery Focus
 Benchmarking for Performance Improvement

2:15-3:15 pm

- Life Safety Code for Medicare ASCs
 Ask the APIC Expert – Primary Care Focus

3:30-4:30 pm

- Preparing for a Medicare Deemed Status Survey
 Medical Home

3. Provide organization information

Organization Name

Organization Specialty

Please specify the setting in which you work (e.g. ASC, office-based surgery, student health etc.)

Address

City State Zip

Phone

Contact Name (if different from registrant) Contact Phone

Is your organization a Medicare certified ASC, or (for new ASCs) will you be seeking Medicare certification for your ASC?

- Yes No

4. Provide payment information

I have enclosed a check/money order in the amount of \$ _____

Payable to: Accreditation Association for Ambulatory Health Care
5250 Old Orchard Road, Suite 200, Skokie IL 60077

Please charge my credit card in the amount of \$ _____

- Visa MasterCard American Express Discover

Card Number Expiration Date Security Code

Cardholder Name (please print)

Cardholder Signature

There is a cancellation fee of \$125 per registrant. Registrants unable to attend may send an alternate without a fee. Registrants sending an alternate must notify the AAAHC in writing prior to the first day of the program for which they are registered.

I have read and accept the terms and conditions of AAAHC as described in this registration form.

Name

Signature Date

Please fax completed form to AAAHC at 847-324-7717

If you have questions about registration, call 847-853-6060

Americans with Disabilities Act: If you need any of the auxiliary aids or services identified in the Americans with Disabilities Act in order to attend this program, please let us know.

Upcoming AAAHC Achieving Accreditation Seminars

2012



2012 Dates and Locations

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March 16-17, 2012

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Sept. 14-15, 2012



See Inside for details of the **new and extended AAAHC Achieving Accreditation seminars**

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